



National
Aeronautics and
Space Administration

**NASA PMT
Automated System
Access Request**

CHECK ONE

CIVIL SERVANT
CONTRACTOR
OTHER

TRACKING NUMBER

SECTION I TYPE OF REQUEST

1. PLEASE CHECK ONE

NEW USER (Permanent)
START DATE FROM _____

NEW USER (Temporary)
SPECIFY DURATION FROM _____ TO _____

REVISION

SECTION II USER INFORMATION

2. NAME (Last, First, Middle)		3. NASA BADGE ID		4. PHONE	5. EMAIL
6. NASA CENTER	7. BUILDING	8. MAIL CODE	9. JOB TITLE	10. CITIZENSHIP	

SECTION III CONTRACTOR AGREEMENT

11. CONTRACT NUMBER	12. COMPANY NAME	13. ADDRESS
14. COTR / SPONSOR	15. SIGNATURE	16. DATE

SECTION IV ACCESS REQUESTED

17. PROGRAM / PROJECT NAME	OWNER'S SIGNATURE	DATE	PHONE
TASK OWNERSHIP ONE TASK MULTIPLE TASKS			
18. PROGRAM / PROJECT NAME	OWNER'S SIGNATURE	DATE	PHONE
TASK OWNERSHIP ONE TASK MULTIPLE TASKS			
19. PROGRAM / PROJECT NAME	OWNER'S SIGNATURE	DATE	PHONE
TASK OWNERSHIP ONE TASK MULTIPLE TASKS			
20. PROGRAM / PROJECT NAME	OWNER'S SIGNATURE	DATE	PHONE
TASK OWNERSHIP ONE TASK MULTIPLE TASKS			
21. PROGRAM / PROJECT NAME	OWNER'S SIGNATURE	DATE	PHONE
TASK OWNERSHIP ONE TASK MULTIPLE TASKS			

SECTION V ADDITIONAL INFORMATION

I understand that user IDs and passwords issued to me as a result of this request and all files residing on NASA-owned computers are the property of NASA. I will safeguard passwords for which I have access and will not allow them to be accessible by other personnel. I understand that unauthorized access to or use of the requested computer services is a violation of the law and punishable under the provisions of 18 USC 1029, 18 USC 1030, and other statutes. I also understand that my failure to adhere to NASA headquarters system access and password policies can cause the revocation of my access to NASA headquarters computer systems. Unauthorized use of the computer accounts and computer resources to which I am granted access is a violation of Section 799, Title 18, U.S. Code; constitutes theft; and is punishable by law. I understand that I am the only individual to access these accounts and will not knowingly permit access to others without written approval. I understand that my misuse of assigned accounts and my accessing others' accounts without authorization is not allowed. I understand that this/these system(s) and resources are subject to monitoring and recording. I further understand that failure to abide by these provisions may constitute grounds for termination of access privileges, administrative action, and/or civil or criminal prosecution.

22. USER'S SIGNATURE (Must have user's signature on file, do not sign for user.)

X

DATE: